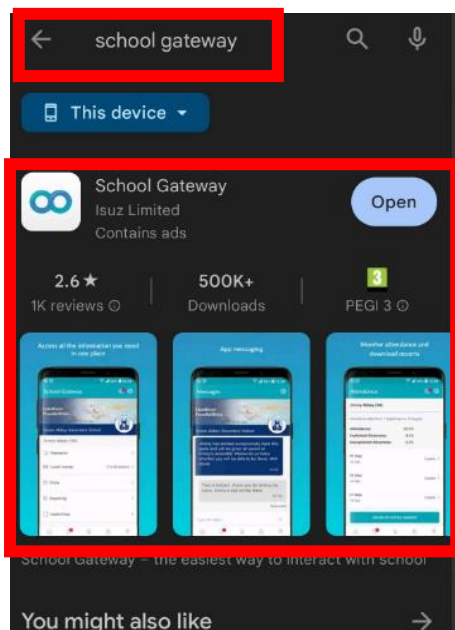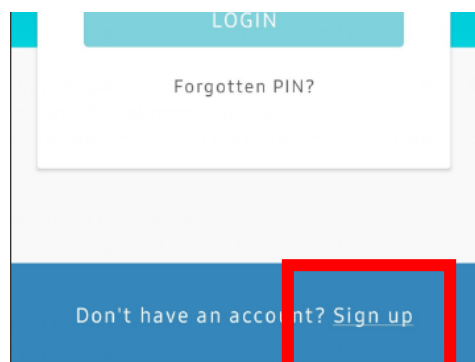# School Gateway Signup Guide for Parents

To sign up with School Gateway, our new online payments and communication app, please visit the Google or Apple App store,

and search for and download School Gateway app

Open the School Gateway App and click 'Sign up'

Enter your **email address** and **mobile number** that we have on our system for you, agree to the T's & C's and click send pin.

You will then receive a 4 digit pin via sms, which you will use with your email address to sign in. Please keep note of the 4 digit pin. If you do forget your pin, simply click the forgotten pin link, under the login box.

If you are still having trouble signing up, please contact the school office.